



## **Terms of Reference (ToR)**

### **Consultancy to collect evidence on the extent of FGM in Kitunda Ward, Ilala District- Dar es Salaam**

**Title of the Project: AMKA "Breaking the Silence around FGM" in Kitunda  
Ward-Dar es Salaam**

#### **1. About CDF**

The Children's Dignity Forum (CDF) is a children's rights Civil Society Organization which is a voluntary, private, non-governmental, non-partisan and non-profit-making based in Dar es Salaam as its headquarters. CDF was found and registered in 2006 under the NGO Act No. 24/2002. CDF is the leading organization in promoting the rights of vulnerable children particularly girls by addressing child marriage, Female Genital Mutilation (FGM) and other harmful practices that affect the wellbeing and dignity of girls and young women. CDF has other offices in Tarime District, Mara Region and Mpwapwa District, Dodoma Region. CDF's vision is about creating a Tanzania landscape where children dwell in a context permeated with dignity and where social justice is upheld. CDF defines its mission as the promotion of children's rights for most vulnerable children, through the creation of working forums that empower children, families, and communities.

#### **2. Background Information**

Tanzania is one of the countries with highest national prevalence of VAWC. Child marriage prevalence is 36% and 10% is FGM of these, 35 percent underwent FGM before the age of one. The prevalence of physical and sexual violence is also high with 40% and 17% respectively among women aged 15 to 49 (TDHS 2015/16). The experience of VAWC is higher in project proposed area, Dar es Salaam with 39%. Despite efforts, there is still persisting culture of silence and normalization of harmful cultural practice like FGM in many communities.

According to TDHS 2015/2016 Dar es Salaam is one among the Regions with the lowest prevalence FGM at 4%, nonetheless, recent trends have shown that these communities migrate with their cultures and continue to practice their traditions even in the new areas they move into. CDF's work under the support of The Kingdom of Netherlands in Kitunda ward, a suburban in Ilala District has shown that apart from child marriage, FGM is also a problem in the area because many of the residents migrated from Mara Region where the practice is known to have been prevalent.

CDF would like to document the status of FGM in Kitunda ward to collect evidence to verify the extent of FGM in Kitunda Ward particularly the cross regions FGM practice. The report will also highlight on whether COVID-19 has heightened girl's vulnerability to FGM examine some of the challenges experienced by children, the shortfalls in law, systems and practices that need to be addressed for the improvement of the situation. In addition, the report will be an informative and advocacy tool for improvement of children's rights in Tanzania and will provide recommendations for further FGM interventions in Ilala District.

### **3. Objectives of the Consultancy:**

The purpose of this Consultancy is to engage a Consultant to conduct a formative research study on the extent of FGM in Kitunda:

- To verify the extent of FGM in Kitunda Ward particularly the cross regions FGM practice.
- To highlight on whether COVID-19 has heightened girl's vulnerability to FGM.
- To examine shortfalls in the law, systems and practices that need to be addressed for the improvement of the situation

### **4. Methodology**

The study will collect data through a combination of:

- Primary data collection; mixing of quantitative and qualitative- including PEER
- Secondary data collection through review of literature and documentation related to the program including national legislation, policies, evaluation reports and any other documentation that is of relevance to the intervention

## **5. Scope of Work**

The study will be conducted in one ward. The proposed study area is Kitunda ward in Ilala District in Dar es Salaam. The consultant will undertake but will not be limited to the following tasks:

1. Prepare baseline inception report including detailed methodologies, detailed work plan that reflects number of days assigned for each task and present to CDF
2. Review relevant materials and literature on the related topic
3. Conduct consultative meetings with broad range of stakeholders at different levels
4. Analyse information and prepare the preliminary and intermediary reports
5. Present the intermediary report
6. Integrate comments validate, and finalize the report
7. Prepare technical report of the whole process.
8. Submit final report and PPT to CDF

**\* Note:** CDF shall be the owner of the study including the data generated from the research. The contractor may not use the research results without written permission from CDF.

## **6. Size and Qualifications of Assessment Team:**

Consultant is expected to propose the size, composition, and specific skillset of the technical team needed to successfully complete this assignment based on its experience and the requirements listed herein. Collectively, the team will be expected to include a balance of context, content, and process experts to successfully complete this assignment.

## **7. Qualifications of the Consultant**

- Master's Degree in Human Rights, Law, Social Sciences or related field or
- equivalent working experience
- Proven working experience in fields relating directly to human rights including Gender Based Violence and Violence against Women and Children (GBV/VAWC).

- Good understanding of international standards and instruments on women and children's rights and how they relate to national, regional and international laws in general.
- Excellent understanding of advocacy work
- Experience using participatory approaches and conducting field research using qualitative and quantitative methods
- Experience and skills in implementing research with Human Right Based Approach
- Ability to produce effective and clear communication in English, both written and verbal.
- Desired knowledge of the local context

## **8. Duration**

The Consultant work shall last for 20 working days upon signing a contract. The days shall be planned to complete all tasks including, planning, field work and report writing. The contracted agency, under the guidance of CDF, will also work closely with Operation and Program Manager to collaborate where relevant on this formative research, especially during PEER Research.

## **9. Application Requirements**

- A brief detailed proposal outlining their understanding of the issues in and the terms of reference and the proposed methodology (max 3 pages)
- A detailed schedule/timetable detailing activities and milestones (max 1 page)
- A one page Consultant's understanding of the ToR;
- A financial proposal including; Itemized consultant's fees, field data collection expenses and administration expenses; Validity period of quotation; Expected payment plan and method
- The consultants' CV (training, expertise and experience both in the subject area covered by the research, max. 3 pages)

### **Applications should be sent to:**

- Procurement Officer,
- Children's Dignity Forum (CDF),
- P.O Box 34241,
- Dar es Salaam,
- Tanzania.
- Email: [procurement@cdf.or.tz](mailto:procurement@cdf.or.tz)

**Deadline for submission: 17<sup>th</sup> November, 2020**